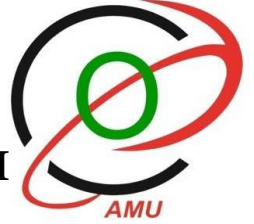




**CENTRE FOR DISTANCE AND
ONLINE EDUCATION
ALIGARH MUSLIM UNIVERSITY, ALIGARH**



**ASSIGNMENT COVER PAGE
Session: 2021-2022**

Name of Student: - _____

Father's Name and Address: - _____

Aadhar No: - _____

Recent Mobile No: _____

Email-ID: - _____

Name of Course: **BLIS** Part / Semester: **Second**

Admission No: - _____ Enrolment No:- _____

Paper Title & Code: - _____

NECESSARY INSTRUCTIONS

1. Cover Page must be filled in Capital Letters. All Fields of the Form are compulsory to be filled.
2. Student will provide his/her own working Mobile Number and Email Id for registration and the same will be used in his/her complete academic sessions.
3. The assignment should be written on A4 size paper and in neat and clean handwriting.
4. The cover page should be stapled at the front of each and every assignment.
5. Assignment has to be submitted at Johnson Compound (Near Exhibition Ground), AMU, Aligarh or Send the Soft Copy of Assignment to cdeonlineassignments@gmail.com
6. Incomplete Assignments will not be accepted.
7. The last date for submission of the assignment is **27 June 2022**.

**CENTRE FOR DISTANCE AND ONLINE EDUCATION
ALIGARH MUSLIM UNIVERSITY**

Session: 2021-2022

Bachelor of Library and Information Science (BLIS)

II-SEMESTER

IT Applications in Libraries (BLIS-06)

ASSIGNMENT

Total Marks: 25

Section: A

Attempt any three (03) questions (150-200 words).

3 x 3= 9

Q1. What is Computer? Discuss generations of computer in brief.

Q2. Differentiate between Input and Output devices of a computer. Discuss input devices in detail.

Q3. What is Binary System? Explain data representation in computer.

Q4. What is software? Discuss Business Model and Functions wise software.

Q5. Write short notes on

- Mail Merge
- Graphics vs. Text Based

Section: B

Attempt any two (02) questions (300-400 words).

8 x 2= 16

Q1. What is Open-Source Software? Describe the advantages and disadvantages of Open Source Software. Give some examples of open-source Library Management software systems.

Q2. Describe operating System. Discuss any one single user operating system.

Q3. Write Short notes on

- Computer Based Acquisition System
- Computer Based Serials Control

**CENTRE FOR DISTANCE AND ONLINE EDUCATION
ALIGARH MUSLIM UNIVERSITY**

Session: 2021-2022

Bachelor of Library and Information Science (BLIS)

II- SEMESTER

Reference and Information Sources (BLIS-07)

ASSIGNMENT

Total Marks: 25

Section: A

Attempt any three (03) questions (150-200 words).

3 x 3= 9

Q1. What are Information Sources? Explain classification of documents given by different authors.

Q2. What do you mean by user studies? Discuss different methods of user studies in Libraries.

Q3. Define Trade Bibliography with examples.

Q4. Write short notes on.

- Patents
- Maps, Atlases and Globes

Q5. Discuss the evaluation criteria of Encyclopaedia Americana and Encyclopaedia Britannica.

Section: B

Attempt any two (02) questions (300-400 words).

8 x 2= 16

Q1. Describe Reference Sources? Explain in detail different types of reference sources.

Q2. What are Geographical sources? Enumerate different types of Geographical sources with examples.

Q3. Write Short notes on

- Government Publications
- Citation Index

**CENTRE FOR DISTANCE AND ONLINE EDUCATION
ALIGARH MUSLIM UNIVERSITY**

Session: 2021-2022

Bachelor of Library and Information Science (BLIS)

II- SEMESTER

Information Services (BLIS-08)

ASSIGNMENT

Total Marks: 25

Section: A

Attempt any three (03) questions (150-200 words).

3 x 3= 9

- Q1. Discuss the approaches or viewpoints of need of the users.
- Q2. Define Reference Service. Discuss in detail the concepts of reference service given by different authors.
- Q3. Define Literature Search and its need. Enumerate the different steps involved in literature search.
- Q4. What do you understand by electronic databases? State briefly the development of online Databases.
- Q5. Write short notes on.
- Paperless source
 - Steps of SDI

Section: B

Attempt any two (02) questions (300-400 words).

8 x 2= 16

- Q1. Explain document delivery service and state the factors that govern the efficiency of this service. List some of the problems associated with the document delivery service
- Q2. Discuss the organization and Management of Information Services in detail.
- Q3. Write short notes on
- Pro-Quest and Right Pages/Science Direct
 - Indexing and Abstracting Databases

**CENTRE FOR DISTANCE AND ONLINE EDUCATION
ALIGARH MUSLIM UNIVERSITY**

Session: 2021-2022

Bachelor of Library and Information Science (BLIS)

II-SEMESTER

Library Cataloguing (Theory) (BLIS-09)

ASSIGNMENT

Total Marks: 25

Section: A

Attempt any three (03) questions (150-200 words).

3 x 3= 9

Q1. Define Library catalogue and its types. Describe the objectives of Library catalogue given by Dr. S. R. Ranganathan.

Q2. Explain the categories of Non-Print Media.

Q3. Describe the levels of description in AACR 2 in detail.

Q4. Discuss the techniques of subject indexing.

Q5. Write short notes on

- Centralised Cataloguing
- Cataloguing-In-Publication

Section: B

Attempt any two (02) questions (300-400 words).

8 x 2=16

Q1. Discuss in detail the punctuation and descriptions given in Skeleton Card.

Q2. Give a detailed account of Common Communication Format (CCF).

Q3. Write short notes on

- AACR 1
- AACR 2

**CENTRE FOR DISTANCE AND ONLINE EDUCATION
ALIGARH MUSLIM UNIVERSITY**

Session: 2021-2022

**Bachelor of Library and Information Science (BLIS)
II-SEMESTER**

Library Cataloguing (Practical) AACR-II and CCC (BLIS-10)

ASSIGNMENT

Total Marks: 25

- ❖ Catalogue any **Three** of the following titles according to **AACR2** and any **Two** titles according to **CCC**
- ❖ All questions carry equal marks.

Document No. 1

**A HISTORY OF LIBRARIES
IN THE
WESTERN WORLD**

by
Elmer D. Johnson

The Scarecrow Press, INC.
New York and London
1965

Call Number	2v1'N N65
Accession Number	652
Pages	418
Size	22x14 cm
ISBN	0-40403514-0
Other Information	There are bibliographies at the end of each chapter.

Document No. 2

**SOCIAL STRUCTURE
AND
PERSONALITY**

by
A PSYCHOLOGIST

Henry Barker
London
1953

Call Number S:70gY N53
Accession Number 5621
Pages v + 302
Size 21x 18 cm
Other Information The real name of the author is John Milton. He is commonly identified by the phrase 'a psychologist' in the chief sources of information of his works and in reference sources.

Document no. 3-

PRODUCTION SYSTEM MODELS OF
LEARNING AND DEVELOPMENT

Edited by
David Klahr
Pat Langley
And
Robert Neches

The MIT Press
Cambridge, London
England
1987

Call Number 153/PRO
Accession Number 12455
Pages xii, 466
Size 24 cm
ISBN 0-262-111114-4

Document no. 4-

PROJECTIVE GEOMETRY

by
Herbert Busemann
and
Paul Kelly

Second Edition

The MacMillan Press LTD
London
1978

Call Number B6:7 N78
Accession Number 6521
Size 21 x 14 cm.
Pages 207

Document no. 5-

IRON AND ITS COMPOUNDS

Cecil Day-Lewis

Third Revised Edition

Revised by Philip
Francis

George Allen & Unwen LTD

London

1955

Call Number E182 N55
Accession Number 5612
Pages x + 204
Size 20 cm.
Half title page American Chemical Society
Scientific Monograph Series, No. 3
